

**Tonasket School District #404**  
**"Focused on Learning, Linking Learning to Life"**

School Board Meeting Minutes  
Wednesday, February 24, 2016  
In the Board Room at 7:00 p.m.

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Jerry Asmussen, with Catherine Stangland, Lloyd Caton, Joyce Fancher and Ernesto Cerrillo present. Superintendent Steve McCullough and secretary Janet Glanzer were present. Administrators present were Jay Tyus and Jeremy Clark. Also present was Rachel Silverthorn. Rob Inlow arrived later.

**FLAG SALUTE**

Jerry Asmussen led the flag salute at 7:00 p.m.

**ADDITIONS OR DELETIONS TO THE AGENDA**

Addition to the agenda: Item #15 Superintendent Evaluation

Deletion from the agenda: New Business - Ridership Report

**MINUTES OF PREVIOUS MEETING**

Board Action: Catherine Stangland moved to approve the minutes of the January 27, 2016 and the February 8, 2016 board meetings as presented. Ernesto Cerrillo seconded the motion. The motion passed with a unanimous vote.

**HEARING OF INDIVIDUALS OR GROUPS – None**

**CONSENT AGENDA**

Board Action: Joyce Fancher moved that the consent agenda be approved as presented. Lloyd Caton seconded the motion. The motion passed with a unanimous vote.

**SCHOOL REPORTS**

***ASB***

Rachel Silverthorn provided updates for sports and various clubs. Spring sports begin on February 29. T-Club is organizing a Macho Man volleyball to be held on February 29. ASB sponsored a Random Acts of Kindness and a High Fives activity. Next week, the ASB is hosting Winterfest with activities being held throughout the week, Donkey Basketball will be on Wednesday and a dinner and award show on Friday starting at 6:45 PM.

***Middle School***

Jay Tyus reported that the Leadership Day, as part of *The Leader in Me* process, will be held on March 31 from 8:30 AM - Noon. Winter sports is winding down and the winter sports assembly will be held on February 26. Next month, the MS has six teams traveling to the VexIQ Robotics state finals. They are hoping to send at least one team if not two teams to the world finals in Kentucky in April. Thanks go to Nathan White and Michele Giovia for supporting the students in this work. The Digital Media Class has been invited to attend the state and the national VexIQ competition to create a documentary of the contests. The MS, through the leadership of Cari Haug, has been invited to pilot a STEM education through engineering project that is promoted and sponsored by a partnership from CWU. University of Oregon, Boeing, and Patty Murray's office. The MS is one of three school in central Washington to begin a partnership with FieldSTEM. The MS staff started work on their vision and mission statement.

MS profile meetings started on February 17 and classroom observations have also started. The Migrant PAC officers are looking forward to having the school board join the March 16 monthly meeting. The Family Involvement training for the PAC officers will be held on March 3. On March 17-18, Jeremy Clark and Mr. Tyus will host a state-wide training for 7 Habits Certification for staff and family trainers. Several school districts will be participating in the training.

### ***Elementary School***

Jeremy Clark reported that on February 19, the Washington Reading Corps members hosted a family reading night with two guest storytellers; around 40 people attended the event. The last PAC meeting was a great success having a large turnout. Appreciation was given to Martha Wisdom and Jay Tyus for their work with the PAC meetings. Dr. Seuss reading day will be on March 2. The PTO is hosting a Winter Carnival on March 18. During today's early release day, RTI data was reviewed. The Tonasket ES library received a grant from the Washington State Library for 50-plus books representing science, technology, engineering and math (STEM). The second semester ends on March 9 and parent-teacher conferences for all students and their families will be held the third week of March. Profile meetings will begin next week.

### ***Superintendent***

Steve McCullough reported that the administrators have been reviewing the CST (Child Study Team) and RTI (Response to Intervention) processes. The next step will be with the counselor PLC. Mr. McCullough reported that he and Tyrone Glanzer attended the Rural Alliance Conference this past Sunday and Monday. Anitra Atchison and the tech office have been looking at a communications system that manages the district website, automated calling, mobile app, and social media. The levy passed with 63.57%. Trisha Schock met with the administrators and supervisors last week to start the budgeting process for next year. The CEE survey data has been compiled and is being reviewed. Enrollment for February is 1,117.01 and is holding steady. With only 15 days left in the state legislative session, Mr. McCullough commented that the Senate budget and House budget are very different. The HS received the OSPI 2016 Career Guidance Award in which the Office of Superintendent of Public considers the HS and school district to be the "best of the best" for exemplary career guidance programs in Washington State.

## **UNFINISHED BUSINESS**

### ***Bond***

Mr. McCullough reported that 20 people attended the first facilities meeting with Ned Warnick of Design West Architects. The next meeting will be scheduled soon. A bond calendar has been developed to map out the timeline leading up to the special election in 2017. A superintendent advisory committee will be meeting on March 4.

### ***Levy***

Steve McCullough reported that the election was certified on February 19 with a 63.57% voter passage.

## **NEW BUSINESS**

### ***Driver's Education***

Steve McCullough commented that the district facilitated an independent traffic safety instructor who contracted for the first semester. Discussion was held regarding the district going out to find another instructor to continue to provide the service.



***PSE Contract MOU***

Steve McCullough provided background information regarding the hiring of classified employees with prior experience.

Board Action: Catherine Stangland moved to approve the PSE contract MOU as presented. Lloyd Caton seconded the motion. The motion passed with a unanimous vote.

**BOARD POLICY UPDATES**

***Third Reading Policies: 3422, 6700***

Board Action: Lloyd Caton moved to approve the third reading of policy 3422 and 6700. Ernesto Cerrillo seconded the motion. The motion passed with a unanimous vote.

***Second Reading Policies: 2107, 2410, 2421***

Board Action: Catherine Stangland moved to approve the second reading of policies: 2107, 2410, 2421. Lloyd Caton seconded the motion. The motion passed with a unanimous vote.

***Second Reading Policy 3141 Nonresident Students***

Board Action: Catherine Stangland moved to approve the second and final reading of Policy 3141 Nonresident Students. Ernesto Cerrillo seconded the motion. The motion passed with a unanimous vote.

***Second Reading Policy 5202 Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program***

Board Action: Catherine Stangland moved to approve the second reading of Policy 5202 Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program. Lloyd Caton seconded the motion. The motion passed with a unanimous vote.

***Second Reading Policy 5222 Job Sharing Staff Members***

Board Action: Catherine Stangland moved to approve the second and final reading of Policy 5222 Job Sharing Staff Members. Ernesto Cerrillo seconded the motion. The motion passed with a unanimous vote.

***Second Reading Policy 5231 Length of Work Day***

Board Action: Catherine Stangland moved to approve the second reading of Policy 5231 Length of Work Day. Lloyd Caton seconded the motion. The motion passed with a unanimous vote.

***Second Reading Policy 5253 Maintaining Professional and Staff Boundaries***

Board Action: Catherine Stangland moved to approve the second and final reading of Policy 5253 Maintaining Professional and Staff Boundaries. Ernesto Cerrillo seconded the motion. The motion passed with a unanimous vote.

***Second Reading Policy 5270 Resolution of Staff Complaints***

Board Action: Catherine Stangland moved to approve the second and final reading of Policy 5270 Resolution of Staff Complaints. Ernesto Cerrillo seconded the motion. The motion passed with a unanimous vote.

***Second Reading Policy 5252 Staff Participation in Political Activities***

Board Action: Catherine Stangland moved to approve the second and final reading of Policy 5252 Staff Participation in Political Activities. Joyce Fancher seconded the motion. The motion passed with a unanimous vote.

***Second Reading Policy 5251 Conflicts of Interest***

Board Action: Catherine Stangland moved to approve the second and final reading of Policy 5251 Conflicts of Interest. Ernesto Cerrillo seconded the motion. The motion passed with a unanimous vote.

***Second Reading Policy 6101 Federal Cash and Financial Management***

Board Action: Lloyd Caton moved to approve the second and final reading of Policy 6101 Federal Cash and Financial Management. Ernesto Cerrillo seconded the motion. The motion passed with a unanimous vote.

***Second Reading Policy 5260 Personnel Records***

Board Action: Joyce Fancher moved to approve the second and final reading of Policy 5260 Personnel Records. Lloyd Caton seconded the motion. The motion passed with a unanimous vote.

**REPORTS**

Trisha Schock joined the board meeting by phone and reviewed the financial reports.

**MISCELLANEOUS**

***Committee Reports***

The tech committee will be held on March 3. A survey will be sent to all the staff to get feedback on technology needs.

The vocational ed committee meeting was held last week.

***Monthly PAC Meeting***

The School Board will be attending the March 16 monthly PAC meeting.

***Board-Superintendent Workshop***

The Okanogan board-superintendent workshop will be held on March 9.

***Audit***

The auditors started on Monday and will be in the district for approximately two weeks.

**ITEMS FOR NEXT BOARD AGENDA**

Policy 2410 with a HS presentation on the policy and to continue a more in-depth discussion on evaluation items and board protocols.

**EXECUTIVE SESSION**

The Board moved into executive session at 9:05 p.m. for 30 minutes for the performance of a public employee.

The Board moved out of executive session at 9:35 p.m.

The Board moved back into executive session to continue the discussion for 30 minutes.

The Board moved out of executive session at 10:05 p.m.

The Board moved back into executive session to continue the discussion for 20 minutes.

The Board moved out of executive session at 10:25 p.m.

**SUPERINTENDENT CONTRACT/EVALUATION**

Board Action: Lloyd Caton moved to approve the superintendent's evaluation. Joyce Fancher seconded the motion. The motion passed with a unanimous vote.

Board Action: Lloyd Caton moved to extend the superintendent's contract. Ernesto Cerrillo seconded the motion. The vote by roll call:

Lloyd Caton	Yes
Catherine Stangland	Yes
Joyce Fancher	Yes
Ernesto Cerrillo	Yes
Jerry Asmussen	Yes

The motion passed with a unanimous vote.

**ADJOURNMENT**

Board Action: The Board adjourned the meeting at 10:30 p.m.

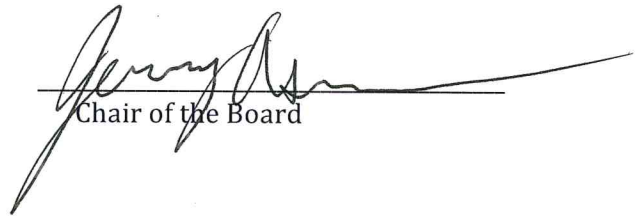


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Janet Glanzer  
Assistant Secretary

The minutes of the February 24, 2016 regular board meeting (5 pages) were approved at the March 30, 2016 board meeting.



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Secretary to the Board



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Chair of the Board

